<table>
<thead>
<tr>
<th>DATES &amp; DEADLINES</th>
<th>STUDENTS</th>
<th>FACULTY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Friday, May 4, 2018</td>
<td><strong>Declare intent to take M.A. exams</strong></td>
<td></td>
</tr>
<tr>
<td>Monday, May 7, 2018</td>
<td>-</td>
<td><strong>Notified of exam takers and exam areas</strong></td>
</tr>
<tr>
<td>Friday, September 28, 2018</td>
<td>-</td>
<td><strong>Submit questions for sit-down and take-home exams to graduate advisor</strong></td>
</tr>
</tbody>
</table>

### Sit-down Exams

<table>
<thead>
<tr>
<th>DATES &amp; DEADLINES</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Monday, October 1, 2018</td>
<td>Receive sit-down exam #1</td>
<td></td>
</tr>
<tr>
<td>Tuesday, October 2, 2018</td>
<td>Submit response to exam #1</td>
<td><strong>Receive sit-down exam #1 for grading</strong></td>
</tr>
<tr>
<td>Monday, October 8, 2018</td>
<td>Receive sit-down exam #2</td>
<td><strong>Receive sit-down exam #2 for grading</strong></td>
</tr>
<tr>
<td>Tuesday, October 9, 2018</td>
<td>Submit response to exam #2</td>
<td></td>
</tr>
</tbody>
</table>

### Take-home Exam

<table>
<thead>
<tr>
<th>DATES &amp; DEADLINES</th>
<th>STUDENTS</th>
<th>FACULTY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday, October 15, 2018</td>
<td>Receive 7-day take-home exam</td>
<td></td>
</tr>
<tr>
<td>Monday, October 22, 2018</td>
<td>Submit response to take-home exam</td>
<td><strong>Report grades for and revisions to sit-down exams to graduate advisor</strong></td>
</tr>
<tr>
<td>Wednesday, October 24, 2018</td>
<td>Receive grades of sit-down exams</td>
<td></td>
</tr>
</tbody>
</table>

*Revisions to Sit-down Exams*

<table>
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<tr>
<th>DATES &amp; DEADLINES</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Monday, October 29, 2018</td>
<td>Receive required revisions to sit-down exam #1</td>
<td></td>
</tr>
<tr>
<td>Tuesday, October 30, 2018</td>
<td>Submit revised response to exam #1</td>
<td><strong>Receive revised exam #1 for grading</strong></td>
</tr>
<tr>
<td>Thursday, November 1, 2018</td>
<td>Receive required revisions to sit-down exam #2</td>
<td></td>
</tr>
<tr>
<td>Friday, November 2, 2018</td>
<td>Submit revised response to exam #2</td>
<td><strong>Report grades for and revisions to take-home exams to graduate advisor</strong></td>
</tr>
</tbody>
</table>

*Revisions to Take-home Exam*

<table>
<thead>
<tr>
<th>DATES &amp; DEADLINES</th>
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<th>FACULTY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday, November 5, 2018</td>
<td>Receive results of take-home exam</td>
<td></td>
</tr>
<tr>
<td>Tuesday, Wednesday, or Thursday of this week</td>
<td>If revision of the take-home exam is required, meet or correspond with relevant professors to receive their feedback. (<strong>Note:</strong> Campus closed Monday November 12 for Veteran's Day)</td>
<td><strong>Meet or correspond with students needing revisions to take-home exam</strong></td>
</tr>
<tr>
<td>Monday, November 12, 2018</td>
<td>Submit revised response to take-home exam</td>
<td><strong>Receive revised take-home exams for grading</strong></td>
</tr>
</tbody>
</table>

### Reporting of Final Results

<table>
<thead>
<tr>
<th>DATES &amp; DEADLINES</th>
<th>STUDENTS</th>
<th>FACULTY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Friday, November 30, 2018</td>
<td>-</td>
<td><strong>Report grades for revised sit-down and take-home exams to graduate advisor</strong></td>
</tr>
<tr>
<td>Monday, December 3, 2018</td>
<td>Receive results of revised exams. <strong>Graduate Advisor reports results to the Graduate Division</strong></td>
<td></td>
</tr>
</tbody>
</table>

*Not every exam taker will need to make revisions. Revision time for the 7-day take-home exam begins as soon as you receive feedback from the examining professors and/or the graduate advisor and is due by the deadline mentioned above.*